



**SOUTH AFRICAN DIAMOND AND
PRECIOUS METALS REGULATOR**

INTERNSHIP PROGRAMME

The South African Diamond and Precious Metals Regulator, established in terms of Section 3 of the Diamonds Amendment Act, 2005 (Act 29 of 2005), aims to regulate the downstream diamond and precious metals industries to ensure equitable access to the diamond and precious metals resources of the Republic. To ensure that they are exploited and developed in the interest of the people of South Africa, to promote local beneficiation and ensure compliance with the Kimberley Process Certification Scheme. **We invite self-motivated and suitably qualified individuals who wish to stand out in their field to apply for the following vacancy:**

The Chief Executive Officer of the SADPMR hereby invites qualified graduates to join the organisation on a 12 months internship programme.

We are looking for high-achieving graduates in the following fields:

DIVISION	AREA OF STUDY	HEAD OFFICE AND REFERENCE NO
Government Diamond Valuator	Degree or National Diploma in Public Administration, Business Management, Geology or related field.	Head Office REF: JHB01
Diamond Exchange and Export Centre	Degree or National Diploma in Public Administration	Head Office REF: JHB02
Inspectorate	Bsc Statistics / Degree in Economics	Head Office REF: JHB03
Regulations	Degree/National Diploma: Para Legal, Legal Assistance/ BA Law/ Legal /Public Administration	Head Office REF: JHB04
Governance	LLB / Bcom Law	REF: JHB05
Supply Chain Management	Degree or National Diploma/ Advanced Diploma/ Post Graduate Diploma or Bachelor's Degree in Supply Chain Management// Procurement, Logistics Management.	Head Office REF: JHB06
Finance	Bcom Accounting Degree or National Diploma/ Advanced Diploma in Financial Management	Head Office REF: JHB7
Information & Communication Technology	Degree , National Diploma or Btech in Computer Science	Head Office REF: JHB8
Internal Auditing	Degree or National Diploma /Btech or Advanced Diploma in Internal Auditing	Head Office REF: JHB09
Communications	Degree in Communication Science or Diploma / Btech or Advanced Diploma in Marketing, Public Relations or related field.	Head Office REF: JHB10
Human Resources Management	Degree or National Diploma/ Btech or Advanced Diploma in Human Resource Management	Head Office REF: JHB11

INSTRUCTIONS:

Graduates must be: South African citizens between the ages 18 and 35. Completed a Degree, National Diploma, Btech Degree, Advanced Diploma and Post Graduate Diplomas in the above-mentioned disciplines. Applicants, who have been participated in the internship programme will be disqualified.

NOTE: Applications must be clearly marked by quoting the Relevant Division and Reference Number for your application.

Applications must be directed to HR Capital Manager, accompanied by comprehensive CV, application letter indicating the relevant division and reference number for your application, certified copies of qualifications and certified ID. Applications must be emailed to jobs@sadpmr.co.za . Applications must be submitted separately if applying for more than one internship opportunity.

Successful candidates will be required to enter into an Internship Agreement with the SADPMR. The SADPMR is under no obligation to employ the intern on completion of the programme. The SADPMR will pay a monthly stipend.

The SADPMR is committed to Employment Equity; therefore, preference will be given to people with disability. Candidates in the Affirmative Action categories are particularly encouraged to apply.

Late or incomplete applications will not be considered. Failure to provide any of the required documents in a manner that is prescribed will result in disqualification of the application and as such your application deemed non-responsive.

Due to the large number of applications we envisage receiving, only shortlisted candidates will be contacted.

Enquiries: Mr Thokozani Mkhize (011) 223 7000 or email: jobs@sadpmr.co.za Closing date: 10 February 2023